

**Meeting Minutes**  
**Board of Trustees of Mount Vernon Unitarian Church**  
**12 April 2011**

**Board members present:**

Joan Darrah, Board Chair  
Becky Brandt, Board Vice-Chair  
Tamara de la Camp, Program Council Convener  
Lisa Gillispie, Board Secretary  
Keith Brophy  
Al Robbert  
Bill Alsmeyer-Johnson  
Peg Bartel  
Ian Anderson, Youth Representative

**Board members absent:**

Dan Cohen

**Others Present:**

Kate Walker, Minister  
Karen Rasmussen, Intern Minister  
Meagan Henry, Director of LSG  
Carol Graves, Administrator  
Al Erickson, Treasurer  
Jeanne Gayler

The meeting was called to order at 7:01 p.m.

1. Rev. Kate Walker gave opening words from Li Po.
2. Al Erickson shared the financial report, which showed a slight financial gain due to the book sale revenue. The quarterly contribution statements to congregants have been distributed.
3. The Membership Development Council Charter was presented. The Board voted unanimously to approve.
4. Joan Darrah reported on the progress of the Sustainable Energy project. While the project is slightly behind schedule, the outside work is completed. The inside work as well as the installation of the solar panels are the next tasks for completion.
5. A proposal to repair the brick walls surrounding the garden was shared. The Board voted unanimously to approve an expenditure of up to \$18,000 from the Property Major Maintenance (PMM) fund for repairs.
6. Rev. Kate Walker presented her intention of pursuing a Doctor of Minister degree and asked for the support of the Board. The Board unanimously approved supporting her study.
7. The Board unanimously supported the creation of a policy for MVUC that states "Firearms are not permitted on MVUC property at any time." This policy was in response to an official advisory issued last week by Virginia Attorney General Ken Cuccinelli that stated. "It is my opinion that carrying a weapon for personal protection constitutes a good and sufficient reason under the statute to carry a weapon into a place of worship while a meeting for religious

purposes is being held there. It is further my opinion that places of worship can restrict or ban firearms from their premises.”

8. An additional provision was added to the proposed bylaw change with regard to Article 3. Membership. The following is proposed: “making an annual financial contribution of record to the operating fund” with the added language, “which can be waived by the Minister or Board Chair.” This was unanimously approved by the Board as the language to go forth for voting at the Annual Meeting.

**Items discussed and/or reported included:**

- Spring Stewardship Campaign Update: Becky Brandt reported on the Spring Stewardship campaign. As of April 12, 192 pledge units were confirmed for a total of \$399,060 against the goal of \$472,000.
- Building Renovation Update: Al Robbert reported that an initial meeting was held and several subcommittees were set up with the purpose of researching various ways to improve the building. The goal is to have some options pulled together so that at annual meeting we may be able to get a preliminary sense of what the congregation wants to do with remaining building fund asset.
- Annual Meeting Update: The agenda is set. The Program Council is working on nominations for the Volunteer Recognition which will be held during the dinner. There will be no absentee voting, however, proxy votes are permissible.

The meeting was closed by the recitation of the MVUC covenant and was adjourned.

The next regularly scheduled Board meeting will be on May 10, 2011 at 7:00 p.m.

Respectfully submitted,  
Lisa Gillispie

**MT VERNON UNITARIAN CHURCH**  
**Profit & Loss Budget Performance**  
July 2010 through March 2011

75% of year elapsed

	Jul '10 - Feb 11	Mar 11	Jul '10 - Mar 11	Budget	%
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4100 · STEWARDSHIP PLEDGES	312,570.20	33,342.34	345,912.54	470,000.00	74%
4200 · CONTRIBUTIONS	16,768.61	2,845.16	19,613.77	17,500.00	112%
4300 · FACILITIES USE & RENTALS	91,078.00	11,649.00	102,727.00	123,971.00	83%
4400 · FUND RAISING INCOME	302.77	8,763.91	9,066.68	10,075.00	90%
4500 · ADMINISTRATIVE INCOME	1,697.86	8.85	1,706.71	2,400.00	71%
4515 · UUA Grant for Intern's Stipend	3,250.00	0.00	3,250.00	6,500.00	50%
<b>Total Income</b>	<b>425,667.44</b>	<b>56,609.26</b>	<b>482,276.70</b>	<b>630,446.00</b>	<b>76%</b>
<b>Expense</b>					
5000 · WORSHIP PROGRAMS	7,134.66	784.37	7,919.03	11,550.00	69%
5100 · RELIGIOUS EDUCATION	1,943.51	530.99	2,474.50	5,000.00	49%
5200 · HOME COMMUNITY PROGRAMS	208.36	791.63	999.99	1,250.00	80%
5300 · DENOMINATIONAL RESPONSIBILITIES	19,323.36	1,586.67	20,910.03	27,880.00	75%
5400 · OLW/SOCIAL JUSTICE	297.97	0.00	297.97	750.00	40%
5500 · ADMINISTRATIVE PROGRAMS	9,194.97	337.55	9,532.52	10,075.00	95%
5600 · CONFERENCES & CONT ED	98.93	0.00	98.93	1,300.00	8%
5700 · PROFESSIONAL EXPENSES	8,279.76	231.50	8,511.26	17,366.00	49%
6100 · OPERATING COSTS	29,682.74	1,376.44	31,059.18	52,025.00	60%
6200 · COMMUNICATIONS	4,129.83	0.00	4,129.83	7,000.00	59%
6400 · INSURANCE	6,292.98	790.42	7,083.40	9,303.00	76%
7000 · SUPPLIES	3,637.51	238.55	3,876.06	5,500.00	70%
7200 · PROPERTY MAINTENANCE	24,547.76	6,677.58	31,225.34	47,200.00	66%
7300 · UTILITIES	20,907.39	4,222.71	25,130.10	30,300.00	83%
8100 · EMPLOYEE COMPENSATION	225,532.56	30,394.49	255,927.05	342,608.00	75%
8200 · PAYROLL TAXES	11,648.52	1,571.40	13,219.92	17,448.00	76%
8300 · EMPLOYEE BENEFITS	27,562.48	2,685.68	30,248.16	43,758.76	69%
<b>Total Expense</b>	<b>400,423.71</b>	<b>52,219.98</b>	<b>452,643.69</b>	<b>630,313.76</b>	<b>72%</b>
<b>Net Ordinary Income</b>	<b>25,243.73</b>	<b>4,389.28</b>	<b>29,633.01</b>	<b>132.24</b>	
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**MOUNT VERNON UNITARIAN CHURCH**  
**Building Fund as of March 31, 2011**

**INCOME:**

Balance brought forward	1,072,208.28
Received this month	
Contributions	
Interest (B & H)	37.55
Dividends/Interest (McLaughlin)	
Change in account value (McLaughlin)	2.35
Total received this month	<u>39.90</u>
<b>TOTAL</b>	<b><u>1,072,248.18</u></b>

**EXPENSES:**

Parking Spaces	15,059.00
Pay off line of credit for Hollin Hall renovations	265,000.00
Capital Campaign	16,845.36
Consultant	22,010.00
Architect, Engineers & Contractors	280,160.27
Permits, fees	14,772.00
Stained Glass Window	4,758.83
Miscellaneous	980.90
Washington Ethical Society (Rutiser refund)	6,450.00
<b>TOTAL</b>	<b><u>626,036.36</u></b>

**NET Funds on Hand** **\$446,211.82**

**Where the Funds Are:**

McLaughlin Investments	245,551.70
Cash in B&H (earns 1.46%)	98,307.14
CD at B&H # 11834536 (earns 2.31%)	102,352.98
<b>TOTAL</b>	<b><u>\$446,211.82</u></b>