

Meeting Minutes
Board of Trustees of Mount Vernon Unitarian Church
9 August 2011

Board members present:

Becky Brandt, Board Chair
Lisa Gillispie, Secretary
Dan Cohen
Al Robbert
Keith Brophy
Polly Papp

Board members absent:

Eric Pourchot, Board Vice-Chair
Dick Youngflesh
Peg Bartel
Ben Roberts, Youth Representative

Others present:

Ken Pilkenton

The meeting was called to order at 7:00 p.m.

Al Robbert presented the financial report. The previous church fiscal year (July 2010 to June 2011) ended with an operating fund surplus of \$31,706. The board voted to disburse these funds as the following reserves: \$11,706 toward Rev. Walker's sabbatical and \$20,000 for the Property Major Maintenance (PMM) fund. The Property Committee has committed about \$60,000 of the approximately \$100,000 in the PMM fund for this year. They are maintaining a spreadsheet of maintenance and replacement tasks for each building in order to better anticipate expenses for each year.

Items discussed and/or reported included:

- Sustainable Energy Project Update: Ken Pilkenton reported that all the work is complete with the exception of one last geothermal unit to be installed to support the Commons. All the solar panels have been installed on the roof, but are not yet generating power. We are waiting on a meter from Virginia Power. The goal is net zero draw from the power grid. Monitoring of energy use will occur for the first few months to determine average usage patterns. Additional enhancements include installing additional insulation in the Meeting House and solar collectors on the parking lot lights.
- Ingathering Picnic: The picnic will be held on Sunday, September 11 at 5:00 p.m. The board and program council members are signing up for various areas of responsibility.
- Sunday Rental Policy: The board unanimously voted to amend the Rental Policy to include the following statement: "Rentals are not permitted on Sunday until 2:00 p.m. (setup) or 2:30 p.m. (event time) except with approval of the Minister or Chair of the Board of Trustees."

Board member Polly Papp asked for time at the next board meeting to discuss possible joint fundraising activities between the church and Fort Hunt Preschool.

The meeting was closed at 8:00 p.m. by the recitation of the MVUC covenant.

Respectfully submitted,
Lisa Gillispie

8:57 PM
 08/04/11
 Cash Basis

MT VERNON UNITARIAN CHURCH
Revenue and Expenses
 July 2011

	8.3% of year			
	Jul 11	Annual Budget	% of budget	
Ordinary Income/Expense				
Income				
4100 · STEWARDSHIP PLEDGES	27,624.67	472,000.00	5.9%	
4200 · CONTRIBUTIONS	1,969.40	20,000.00	9.8%	
4300 · FACILITIES USE & RENTALS	10,526.50	124,000.00	8.5%	
4400 · FUND RAISING INCOME	33.00	10,000.00	0.3%	
4500 · ADMINISTRATIVE INCOME	9.64	2,500.00	0.4%	
Total Income	40,163.21	628,500.00	6.4%	
Expense				
5000 · WORSHIP PROGRAMS	1,011.94	12,000.00	8.4%	
5100 · RELIGIOUS EDUCATION	0.00	4,500.00	0.0%	
5200 · HOME COMMUNITY PROGRAMS	83.99	1,750.00	4.8%	
5300 · DENOMINATIONAL RESPONSIBILITIES	3,751.78	27,632.00	13.6%	JPD paid for first quarter
5400 · OLW/SOCIAL JUSTICE	0.00	1,150.00	0.0%	
5500 · ADMINISTRATIVE PROGRAMS	0.00	1,000.00	0.0%	
5600 · CONFERENCES & CONT ED	0.00	800.00	0.0%	
5700 · PROFESSIONAL EXPENSES	36.49	16,256.00	0.2%	
6000 · Rental Events Expenses	2,945.68	34,000.00	8.7%	
6100 · OPERATING COSTS	945.83	15,000.00	6.3%	
6200 · COMMUNICATIONS	0.00	7,000.00	0.0%	
6400 · INSURANCE	814.75	10,000.00	8.1%	
7000 · SUPPLIES	765.24	6,000.00	12.8%	Shredder & file cabinet
7200 · PROPERTY MAINTENANCE	5,985.77	52,500.00	11.4%	Parking lot sealing, painting,
7300 · UTILITIES	1,404.46	32,000.00	4.4%	
8100 · EMPLOYEE COMPENSATION	25,289.25	346,065.80	7.3%	
8200 · PAYROLL TAXES	1,322.04	18,116.58	7.3%	
8300 · EMPLOYEE BENEFITS	2,848.30	39,299.00	7.2%	
Total Expense	47,205.52	625,069.38	7.6%	
Net Ordinary Income	-7,042.31	3,430.62		
Net Income	-7,042.31	3,430.62		

8:57 PM
08/04/11
Cash Basis

MT VERNON UNITARIAN CHURCH
Revenue and Expenses
July 2011

Ordinary Income/Expense

Income

- 4100 · STEWARDSHIP PLEDGES
- 4200 · CONTRIBUTIONS
- 4300 · FACILITIES USE & RENTALS
- 4400 · FUND RAISING INCOME
- 4500 · ADMINISTRATIVE INCOME

Total Income

Expense

- 5000 · WORSHIP PROGRAMS
- 5100 · RELIGIOUS EDUCATION
- 5200 · HOME COMMUNITY PROGRAMS
- 5300 · DENOMINATIONAL RESPONSIBILITIES
- 5400 · OLW/SOCIAL JUSTICE
- 5500 · ADMINISTRATIVE PROGRAMS
- 5600 · CONFERENCES & CONT ED
- 5700 · PROFESSIONAL EXPENSES
- 6000 · Rental Events Expenses
- 6100 · OPERATING COSTS
- 6200 · COMMUNICATIONS
- 6400 · INSURANCE
- 7000 · SUPPLIES
- 7200 · PROPERTY MAINTENANCE , and high shades
- 7300 · UTILITIES
- 8100 · EMPLOYEE COMPENSATION
- 8200 · PAYROLL TAXES
- 8300 · EMPLOYEE BENEFITS

Total Expense

Net Ordinary Income

Net Income

9:25 PM
08/04/11
Cash Basis

MT VERNON UNITARIAN CHURCH
Profit & Loss
July 2010 through June 2011

	<u>Jul '10 - Jun 11</u>
Ordinary Income/Expense	
Income	
4100 · STEWARDSHIP PLEDGES	454,084.54
4200 · CONTRIBUTIONS	26,158.11
4300 · FACILITIES USE & RENTALS	144,211.00
4400 · FUND RAISING INCOME	13,254.45
4500 · ADMINISTRATIVE INCOME	2,608.62
4515 · UUA Grant for Intern's Stipend	6,500.00
Total Income	<u>646,816.72</u>
Expense	
5000 · WORSHIP PROGRAMS	12,419.62
5100 · RELIGIOUS EDUCATION	3,559.67
5200 · HOME COMMUNITY PROGRAMS	997.31
5300 · DENOMINATIONAL RESPONSIBILITIES	29,495.00
5400 · OLW/SOCIAL JUSTICE	1,097.97
5500 · ADMINISTRATIVE PROGRAMS	9,713.39
5600 · CONFERENCES & CONT ED	200.14
5700 · PROFESSIONAL EXPENSES	16,849.69
6000 · Rental Events Expenses	33,478.17
6100 · OPERATING COSTS	15,181.95
6200 · COMMUNICATIONS	5,307.65
6400 · INSURANCE	9,965.00
66900 · Reconciliation Discrepancies (Discrepancies between bank statem...	412.42
6999 · Uncategorized Expenses	0.00
7000 · SUPPLIES	6,389.14
7200 · PROPERTY MAINTENANCE	43,524.40
7300 · UTILITIES	31,240.61
8100 · EMPLOYEE COMPENSATION	339,958.17
8200 · PAYROLL TAXES	17,433.93
8300 · EMPLOYEE BENEFITS	37,886.05
Total Expense	<u>615,110.28</u>
Net Ordinary Income	<u>31,706.44</u>
Net Income	<u><u>31,706.44</u></u>