

Meeting Minutes
Board of Trustees of Mount Vernon Unitarian Church
13 September 2011

Board members present:

Becky Brandt, Board Chair
Lisa Gillispie, Secretary
Eric Pourchot, Board Vice-Chair
Dick Youngflesh, Program Council Convener
Al Robbert
Polly Papp
Ben Roberts, Youth Representative

Board members absent:

Dan Cohen
Keith Brophy
Peg Bartel

Others present:

Rev. Kate Walker
Carol Graves
Al Erickson
Meagan Henry
Liz Bessel
Kara Larabee, FHP

The meeting was called to order at 7:00 p.m. Rev. Walker shared inspirational works from Ram Dass on this month's theme of hospitality.

Al Robbert presented the financial report. There was a deficit this month due to an additional payroll period and a lag in pledge payments in the summer months. Carol Graves shared statistics about MVUC's pledging patterns over a several year period.

Items discussed and/or reported included:

- Fort Hunt Preschool: Kara Larabee, FHP liaison, met with the Board and discussed how MVUC and FHP can work together in joint social and fundraising opportunities. She reported that 80% of FHP families are not affiliated with any church.
- Proposal from Lifespan Spiritual Growth and Religious Education Council: Meagan Henry and Liz Bessel reported on the status of religious education classes for the fall. They are fully staffed for the 11:15 classes, but lack sufficient teachers to hold classes at the 9:15 service and also have fewer children in attendance. The younger children are trending toward the 11:15 service, often due to the fact that their siblings are in YRUU or the middle school group. The 4th-6th grade class also was only offered at 11:15 last year, which also contributed to the shift. Meagan proposed to offer child care at the 9:15 service and all RE classes at the 11:15 service. The board unanimously voted to approve \$1300 expenditure for child care.
- Proposal from Green Sanctuary/Ethical Eating subgroup: The Ethical Eating group plans to publish a cookbook and needs upfront funds. The Board voted unanimously to establish a

designated fund for this purpose and to authorize a negative balance of up to \$3000 for initial printing costs for the cookbook. The designated fund is expected to eventually reach a positive balance through sales of the cookbook.

- Survey Monkey instrument: More refining of the draft survey to the congregation is needed.
- Meeting House Improvements Committee update: The committee is convening to discuss suggested improvements and issues around permit expiration.

The meeting was closed at 8:00 p.m. by the recitation of the MVUC covenant.

Respectfully submitted,
Lisa Gillispie

9:06 PM
 09/08/11
 Cash Basis

MT VERNON UNITARIAN CHURCH
Balance Sheet
 As of August 31, 2011

	Aug 31, 11
ASSETS	
Current Assets	
Checking/Savings	
1000 · BHBT - Checking Account (00-81270-6)	22,348.59
1999 · BHBT - Money Market Account (00-81194-7)	128,741.02
Total Checking/Savings	151,089.61
Total Current Assets	151,089.61
Fixed Assets	
1501 · Assessed Value of Land	2,147,000.00
1502 · Assessed Value of Buildings	1,202,460.00
Total Fixed Assets	3,349,460.00
Other Assets	
1310 · Endowment Fund Investments	809,744.15
1320 · Memorial Walks Fd Investments	32,564.00
1330 · Windmill Fund Investments	60,059.00
1340 · Building Fund	460,038.00
Total Other Assets	1,362,405.15
TOTAL ASSETS	4,862,954.76
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2060 · Due to Endowment Fund	100.00
2080 · Due to Building Fund	34.00
2090 · Due to Green House	20.00
2100 · Short Term Liabilities	
2101 · Grocery Scrip	-250.00
2104 · Intergenerational (Intergenerational events income and expenses)	2.46
Total 2100 · Short Term Liabilities	-247.54
2191 · Deposits/Refunds	2,675.00
2200 · Payroll Liabilities	
2220 · Payroll Tax Withholdings	
Federal w/h	-42.00
Total 2220 · Payroll Tax Withholdings	-42.00
Total 2200 · Payroll Liabilities	-42.00
Total Other Current Liabilities	2,539.46
Total Current Liabilities	2,539.46
Long Term Liabilities	
2500 · DESIGNATED FUNDS	
2501 · YRUU	1,927.06
2504 · Music Fund	
25042 · Music Fund - Gifts & Memorials	-75.06
25045 · Piano Fund (Piano restoration Fund)	2,339.00
Total 2504 · Music Fund	2,263.94
2505 · Partner Church	
General	1,975.04
Scholarships	200.00
Total 2505 · Partner Church	2,175.04
2508 · Social Justice	1,006.52

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MT VERNON UNITARIAN CHURCH
Balance Sheet
As of August 31, 2011

	Aug 31, 11
2509 · RE Special Projects	92.32
2510 · Boston Trip	1,075.72
2511 · SBA Reserves	7,999.69
2513 · Playground	4,436.45
2514 · Social Justice Disaster Relief	568.46
2515 · Special trips	427.19
2516 · Chapel Aesthetics	888.27
2518 · Green Sanctuary	296.93
2519 · Plantings and Landscaping (Account for special landscape contributions)	760.00
2520 · Property Major Maint (PMM)	109,671.55
2530 · Sabbatic Reserve	11,706.44
Total 2500 · DESIGNATED FUNDS	145,295.58
Total Long Term Liabilities	145,295.58
Total Liabilities	147,835.04
Equity	
3001 · OPERATING FUND BALANCE	32,375.78
3200 · OTHER FUNDS BALANCES	1,362,405.15
3300 · FIXED ASSETS (Assessed value of land and buildings)	3,349,460.00
Net Income	-29,121.21
Total Equity	4,715,119.72
TOTAL LIABILITIES & EQUITY	4,862,954.76

MT VERNON UNITARIAN CHURCH
Revenue Expense Report
 August 2011

16.7% of year

	Aug 11	Jul - Aug 11	Budget	%
Ordinary Income/Expense				
Income				
4100 · STEWARDSHIP PLEDGES	29,851.34	57,511.01	472,000.00	12.2%
4200 · CONTRIBUTIONS	1,370.46	3,339.86	20,000.00	16.7%
4300 · FACILITIES USE & RENTALS	9,585.00	20,111.50	124,000.00	16.2%
4400 · FUND RAISING INCOME	252.00	285.00	10,000.00	2.9%
4500 · ADMINISTRATIVE INCOME	6.76	136.88	2,500.00	5.5%
Total Income	41,065.56	81,384.25	628,500.00	12.9%
Expense				
5000 · WORSHIP PROGRAMS	901.04	1,912.98	12,000.00	15.9%
5100 · RELIGIOUS EDUCATION	472.93	472.93	4,500.00	10.5%
5200 · HOME COMMUNITY PROGRAMS	0.00	83.99	1,750.00	4.8%
5300 · DENOMINATIONAL RESPONSIBILITIES	1,580.00	5,331.78	27,632.00	19.3%
5400 · OLW/SOCIAL JUSTICE	0.00	0.00	1,150.00	0.0%
5500 · ADMINISTRATIVE PROGRAMS	0.00	0.00	1,000.00	0.0%
5600 · CONFERENCES & CONT ED	0.00	0.00	800.00	0.0%
5700 · PROFESSIONAL EXPENSES	2,039.88	2,076.37	16,256.00	12.8%
6000 · RENTAL EVENTS EXPENSES	4,512.59	7,458.27	34,000.00	21.9%
6100 · OPERATING COSTS	1,041.88	1,989.12	15,000.00	13.3%
6200 · COMMUNICATIONS	454.23	454.23	7,000.00	6.5%
6400 · INSURANCE	814.75	1,629.50	10,000.00	16.3%
7000 · SUPPLIES	387.45	1,152.69	6,000.00	19.2%
7200 · PROPERTY MAINTENANCE	3,544.19	7,529.96	52,500.00	14.3%
7300 · UTILITIES	3,876.62	5,281.08	32,000.00	16.5%
8100 · EMPLOYEE COMPENSATION	39,988.58	65,277.83	346,065.80	18.9%
8200 · PAYROLL TAXES	1,996.07	3,318.11	18,116.58	18.3%
8300 · EMPLOYEE BENEFITS	3,688.32	6,536.62	39,299.00	16.6%
Total Expense	65,298.53	110,505.46	625,069.38	17.7%
Net Ordinary Income	-24,232.97	-29,121.21	3,430.62	

9:08 PM
09/08/11
Cash Basis

MT VERNON UNITARIAN CHURCH
Revenue Expense Report
August 2011

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Ordinary Income/Expense

Income

4100 · STEWARDSHIP PLEDGES
4200 · CONTRIBUTIONS
4300 · FACILITIES USE & RENTALS
4400 · FUND RAISING INCOME
4500 · ADMINISTRATIVE INCOME

Total Income

Expense

5000 · WORSHIP PROGRAMS
5100 · RELIGIOUS EDUCATION
5200 · HOME COMMUNITY PROGRAMS
5300 · DENOMINATIONAL RESPONSIBILITIES
5400 · OLW/SOCIAL JUSTICE
5500 · ADMINISTRATIVE PROGRAMS
5600 · CONFERENCES & CONT ED
5700 · PROFESSIONAL EXPENSES
6000 · RENTAL EVENTS EXPENSES
6100 · OPERATING COSTS
6200 · COMMUNICATIONS
6400 · INSURANCE
7000 · SUPPLIES
7200 · PROPERTY MAINTENANCE
7300 · UTILITIES
8100 · EMPLOYEE COMPENSATION
8200 · PAYROLL TAXES
8300 · EMPLOYEE BENEFITS

Total Expense

Net Ordinary Income